Complete the following template, replacing the greyed out text with your own information.

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| --- | --- |
| **Introduction:**  | Welcome the participant, introduce yourselves, introduce the purpose of the project and how they're helping. Explicitly state the purpose of the interview. |
| **Complete consent:**  | Describe the steps you'll take to complete obtaining consent, including describing the purpose of the consent forms, what will happen with their data, being allowed to withdraw their consent |
| **The Interview:**  | Describe the order of all the actual parts of the interview, including when they'll fill out any questionnaires, when the planned questions are delivered, when the unplanned questions might be delivered. Include all interview questions in this section. |
| **Debrief:**  | Describe how you will end the interview, including a thank you, who they can follow up with. Give them time for any questions |